

INNOPROM

INTERNATIONAL INDUSTRIAL TRADE FAIR
INNOPROM 2025

PARTICIPANT GUIDE

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1. CONTACTS

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2. EXHIBITION

INNOPROM International Industrial Trade Fair 2025.

Pavilion 4 will host the exposition of the 9th Russia-China EXPO.

2.1. Venue:

WWW.EXPO.INNOPROM.COM

Address: Ekaterinburg-EXPO International Exhibition Center, EKSP0-Bulvar, bld 2, Ekaterinburg, Russia

<https://maps.app.goo.gl/Ep5HUKYU8Mb8iTry9>

<https://yandex.com/maps/-/CDh6zWOf>

Ekaterinburg-EXPO International Exhibition Center (Ekaterinburg-EXPO IEC) is located at the intersection of Ekaterinburg Ring Road (EKAD) and Koltsovsky Tract, 5 km from Ekaterinburg International Airport Koltsovo.

2.2. Exhibition Sections (Sectors):

- Machine Building and Component Manufacturing
- Metallurgy and New Materials
- Industrial Automation
- Manufacturing Technologies
- Digital Solutions
- Metropolitan Solutions
- Services for Industry
- Heavy Equipment
- National Expositions
- Regional Expositions

2.3. The Exhibition covers a broad range of relevant themes. It is focused on civil industrial sectors and supporting services, including finance, construction, IT, telecommunication, personnel development, education, trade cooperation etc.

3. DATES AND DEADLINES

3.1. Exhibition dates: between July and December 2025 (including dismantling).

3.1.1 The dates for the Exhibition will be published on the official website and in the Participant Guide at least two weeks prior to the start of the event.

- The Exhibition will be open for Participants (pavilion opening hours) for 4 days.
- The installation must begin no less than 5 days prior to the start of the Exhibition. The dismantling must be completed within 2 days following the end of the Exhibition.

**Proposed (Expected) Opening Hours for INNOPROM 2025
(Ekaterinburg, local time):**

June 30 – July 4	8 a.m. – 8 p.m.	Booth Installation (unequipped working place) ^{1 2}
July 5	8 a.m. – 8 p.m.	Booth Installation (unequipped working place) ² Equipment move-in by Exhibitors All shipments (exhibits) must be delivered and unpacked
July 6	8 a.m. – 8 p.m.	Access for Participants with Badges. NO access for Construction Pass holders. NO construction work is allowed <i>Access to some venues may be restricted</i>
July 7	7 a.m. – 7 p.m.	Pavilions Opening Hours ³
	9 a.m. – 6 p.m.	Opening Hours for Exhibitors and Visitors <i>Access to some venues may be restricted</i>
July 8	7 a.m. – 7 p.m.	Pavilions Opening Hours ³
	9 a.m. – 6 p.m.	Opening Hours for Exhibitors and Visitors <i>Access to some venues may be restricted</i>
July 9	7 a.m. – 7 p.m.	Pavilions Opening Hours ³
	9 a.m. – 6 p.m.	Opening Hours for Exhibitors and Visitors
July 10	8 a.m. – 6 p.m.	Pavilions Opening Hours ³
	9 a.m. – 5 p.m.	Opening Hours for Exhibitors and Visitors

¹ Contact the Technical Service to learn more about late installation/dismantling options and fees.

² The timing for installation of any heavy and large equipment or exhibits (requiring crane assistance) must be agreed in advance with the Technical Service.

³ Access to pavilions only for Participants and staff with Badges (Exhibitor, VIP, Staff). No construction work is allowed, Construction Passes are not valid.

	5:30 p.m. – 8 p.m.	Allowed access for light vehicles (cars and vans only) Equipped booths must be cleared ⁴
July 11	8 a.m. – 8 p.m.	Teardown. Allowed access for vehicles (including trucks)
July 12	8 a.m. – 8 p.m.	Teardown. Allowed access for vehicles (including trucks) Pavilions and open areas must be cleared

3.1.2 Proposed (expected) dates for Working Place move-in and move-out:

- Unequipped Working Place: move-in – June 30, 2025; move-out – July 12, 2025;
- Equipped Working Place: move-in – June 6, 2025; move-out – July 10, 2025;

3.2. Vehicle access for exhibit deliveries during the Exhibition is only allowed during the following times: 8 a.m. – 9 a.m. and 6 p.m. – 7 p.m. To arrange additional deliveries of equipment to or from the venue, please submit an application at the Customer Service Desk.

To order the service, the company seal (for the authorized person without the power of attorney) or the power of attorney is required.

3.3. No additional equipment can be delivered to or from the venue one day prior to the start of the Exhibition.

3.4. Changes in the Dates of the Exhibition

Exhibition dates and opening hours may be adjusted or shortened (by no more than 30%) due to unforeseen circumstances beyond the Organizer's control, such as visits of Government Officials* / Official Delegations** or at the request of security services responsible for the safety of such individuals.

*Government Officials include the head of state or government, an official of the state or government, another person representing a state or government;

** Official Delegations include 2 or more Government Officials.

The causes outlined in this paragraph are considered to be unforeseen circumstances (force majeure), and therefore, the Organizer cannot be held responsible for them.

3.5. Should any circumstances arise that prevent or significantly hinder the holding of the Exhibition within the previously announced dates, hereinafter referred to as Circumstances affecting the Exhibition, including:

⁴ All display materials and exhibits must be removed. After the designated period, the Participant assumes sole responsibility for any damage to their property caused by third parties or losses incurred during the tear-down.

- implementation of restrictive and prohibitive measures (enactment of legislation or other regulations) by state and authorized bodies, sanitary and epidemiological services. These may include, but are not limited to: restrictions on entry, exit, and movement of individuals, limitations on public events, restrictions on transportation, international sanctions, and other measures, hereinafter referred to as restrictive measures. This also encompasses the onset of adverse economic or political circumstances, the implementation of special regimes, including martial law, the legal regime of a counter-terrorism operation, a state of emergency, a state of alert or an emergency situation, or other special regimes, as well as the application of measures outlined in legislation governing martial law, countering terrorism, states of alert, emergency situations and other similar measures, along with the issuance of relevant decrees of the President of the Russian Federation, the adoption of relevant laws and other normative legal acts, the conduct of military operations, including special military or paramilitary operations and their consequences, acts of terrorism, sabotage, or other circumstances affecting the Exhibition, regardless of the recognition of such situations as the circumstances of insuperable force,
 - the Organizer reserves the right to unilaterally postpone the dates of the Exhibition and adjust the service provision terms. Following the lifting of the restrictive measures, the date of the Exhibition shall be rescheduled considering factors such as venue availability and other relevant circumstances. The rescheduled date shall not exceed December 31, 2025 (the established deadline for the teardown). The information about any changes in the dates of the Exhibition will be available in the Participant Guide and on the official website.
- 3.6. The Organizer shall not be held liable for any costs or losses incurred by the Participant (any form of participation), the Customer, the Supplier of goods or services, agents or any other individuals, arising from the postponement or cancellation of the Exhibition. This includes situations such as the implementation of restrictive measures, the onset of adverse economic or political circumstances, international sanctions, the implementation of special regimes, or any other circumstances that prevent or significantly hinder the event.

4. GENERAL INFORMATION

4.1. Definitions:

- Exhibition means INNOPROM International Industrial Exhibition of the corresponding year of the event.
- Organizer / Operator means Formika Event LLC, operator of the Exhibition (Taxpayer Personal Identification Number 7709889632)
- Technical Service means Technical Operator LLC, the technical service of the Exhibition (Taxpayer Personal Identification Number 6685136794)

- Participant Guide / Regulations means this Guide for the Participants of INNOPROM International Industrial Exhibition, put into effect by the Organizer of the Exhibition. The Participant Guide, including any changes and additions to it, shall become effective and binding upon its publication on the official website.
- General Terms & Conditions means General Terms and Conditions of the Exhibitions organized by Formika Event LLC, the integral part of the Participant Guide.
- Official Website means <https://expo.innoprom.com>
- Participant means a person who participates in the Exhibition in any form specified in the Regulations and/or contract (Participant, Partner, Exhibitor, Visitor etc.)
- Exhibitor means any Participant who has executed a contract guaranteeing their participation with a Working Place (any type), regardless of the naming in the contract.
- Co-Exhibitor means a Participant who shares a Working Place with an Exhibitor (with Exhibitor's consent). The Exhibitors are responsible for all acts and omissions of the Co-Exhibitors sharing their working place. The registration fee is paid for each Co-Exhibitor.
- Customer means a person who orders work and services during the Exhibition. The Customers are subject to the same rules as the Participants.
- Supplier means a person who provides goods, works and services within the Exhibition dates (), regardless of the naming in the contract (contractor, developer, etc.).
- Associated Person means a person who is involved in the Exhibition, its organization or managing (Participants, customers, agents, suppliers of goods and services etc.), or any person at the venue of the Exhibition and associated events.
- Exhibition Contract means any contract signed by parties involved in the organization or management of the Exhibition.
- Participation Contract means a contract signed by a Participant or Customer within the framework of the Exhibition to ensure participation, or provision of works and services at the Exhibition.
- Personal Account means a personal online account (the access is provided by the Organizer). The Exhibition provides two designated Personal Accounts for:
 - ordering spaces, booths, technical services
 - participant registration.
- Regulations:

- General Terms & Conditions and Participant Guide,
- Health Regulations,
- Technical and Fire Safety Regulations,
- Rules & Regulations outlined in the Participant Guide,
- Rules & Regulation of the Technical Service on www.innoteh.org

- 4.1.1. By signing of the Participation Contract, the Participant agrees with all provisions outlined in the Participant Guide. Exhibition Regulations, as well as any alterations and additions to them, are available online <https://expo.innoprom.com> and become effective and binding upon their publication.
- 4.1.2. The Participant is responsible for informing all involved third parties of the Regulations and ensuring their compliance with these rules.
- 4.1.3. The Regulations supplement each other and form an integral part of the contracts related to the Exhibition (with Participants, Customers, agents, suppliers of goods and services), regardless of whether the Regulations are explicitly referenced in the contract.
- 4.1.4. In the event of any contradictions, the Participation Contract within the Exhibition framework takes precedence over the Regulations. Similarly, the Participant Guide supersedes the General Terms & Conditions or Technical Service Regulations.

4.2. Registration and contract

- 4.2.1. All Participants (third parties contracted by the Participants), regardless of their contract, are required to complete online registration and access their Personal Account prior to the provision of the service. The Participants must inform their contractors about the registration procedure.
- 4.2.2. The Participation Contract, signed in its standard form on the Personal Account, constitutes a contract of adhesion.
- 4.2.3. The reservation of the Working Place remains valid until signing of the Participation Contract or its cancellation. The reservation can be canceled without informing the Participant. Failure to sign the Participation Contract by the payment deadline (specified in the Organizer's offer) will result in the cancellation of the reservation. In the absence of such an offer, the reservation is canceled within 5 days. If the Organizer declines participation, the reservation will be immediately canceled.
- 4.2.4. Any new reservations or re-bookings after the cancellation must be completed at least 18 days before the start date of the Exhibition.
- 4.2.5. When a reservation is rebooked, a new contract and invoice are formed, reflecting the pricing for services, discounts, and charges as of the date of the latest working place reservation.

4.2.6. Participants who have not finalized their contract or have any outstanding payments under the contract will not be permitted to move in their exhibits, equipment or install the exposition at the venue.

4.3. Personal data processing policy

4.3.1. The Operator of Personal Data (hereinafter referred to as the PD Operator / the PD) for the person registering to participate in the Exhibition is specified in the Consent to Personal Data Processing and referred to as the PD Operator.

4.3.2. The Personal Data Processing Policy (hereinafter referred to as the Policy) of the PD Operator is provided to the subject of personal data (hereinafter referred to as the PD Subject) upon consent to the PD processing and is placed in the public domain.

4.3.3. For inquiries regarding implementation of the Policy of the PD Operator, please refer to the contact information provided in the Consent to Personal Data Processing.

4.3.4. The Personal Data Processing Policy of the Organizer is published online on the official website of the Exhibition: <https://expo.innoprom.com/policy-personal-data>

4.3.5. For inquiries regarding implementation of the Policy of the Organizer, please contact us info@innoprom.com

4.4. Liability and cancellation

4.4.1. The liabilities of the parties of the Participation Contract, as well as the conditions under which participation may be refused or the contract terminated are regulated by the Participant Guide, General Terms & Conditions of the Exhibition, and the Contract.

4.4.2. In case of unilateral, full or partial withdrawal by the Participant from the contract / participation in the Exhibition / from the services of the Organizer (if such right is provided by the contract or applicable law), the Organizer has the right to claim the payment or compensation from the Participant (Part 3 of Article 310 of the Civil Code of the Russian Federation), in the amount of:

- for the One-Time Participation Contract: 100% (one hundred percent) of the Participant's contract value / the cost of the services refused by the Participant.
- for the Long-Term Participation Contract: 100% (one hundred percent) of the cost of the services for each year of the Exhibition refused by the Participant.

4.4.3. In case of unilateral withdrawal of the services by the Participant, the compensation is aimed at covering general, informational and advertising costs incurred by the Organizer, provision of services, as well as the loss of the expected financial interest from the Contract.

4.4.4. If a Participant fails to meet the advance payment deadlines under the Participation Contract, the Organizer reserves the right to take the following actions:

- delay / suspend the provision of services until the full payment amount specified in the Contract is received. The Organizer will not be responsible for any negative consequences experienced by the Participant as a result of such a delay;
- and/or unilaterally withdraw from the Contract. The Contract will be considered terminated five days after the Participant is notified by email (or through any other means described in the Contract or the law) if the Participant fails to make the required payment within that period.

Should the Contract be terminated as outlined in this paragraph, the Participant must pay a penalty equal to 100% of the Participation Contract amount.

4.4.5. If the Participant fails to attend the Exhibition or, on its own motion, does not utilize any or all of the services specified in the Contract, the Participant is still required to fulfill the obligation of paying the full service cost.

4.4.6. Should a refund be issued to the Participant, the Organizer reserves the right to withhold any fines, penalties, compensations, expenses, losses, or other payments made by the Participant.

4.5. Unforeseen circumstances (force majeure)

4.5.1. A party shall not be liable for non-performance of the contract if such performance becomes impossible due to unforeseen circumstances (force majeure), including extraordinary and unavoidable circumstances beyond the control of the parties.

In particular, such circumstances include: natural disasters (earthquake, flood, hurricane), fire, epidemics, death or damage of the property unit that is a planned venue of the Exhibition (Event) (sites of the Exhibition (Event)), and other circumstances that do not depend on the will of the parties to the Contract, as well as the consequences of such circumstances.

The qualification of circumstances as force majeure doesn't depend on insuring the relevant risks.

4.5.2. The Parties acknowledge that, at the time of execution of the contract, it is impossible to predict the changes in the epidemiological, economic, and political landscape. This includes the potential implementation of specific sanctions, restrictions, special regimes, and other measures that may be implemented by relevant authorities in response to changes in circumstances.

4.5.3. Circumstances such as underfunding or lack of financing, violation of obligations by the contractors of the promiser, unavailability of goods necessary for fulfilling obligations, insufficient funds available to the promiser, financial and economic

crises, fluctuations in exchange rates, devaluation of the national currency, and criminal acts by unidentified individuals are not considered unforeseen circumstances, unless such situations directly result from the unforeseen circumstances, measures taken in response to the circumstances or their consequences.

- 4.5.4. In the event of unforeseen circumstances, the Organizer reserves the right to unilaterally postpone the dates of the Exhibition (event). The dates of the Exhibition (event) will be rescheduled considering the duration of the unforeseen circumstances (force majeure) and their consequences, factors such as venue availability, forecasts, or other relevant circumstances.
- 4.5.5. In the event of the postponement of the Exhibition (event) due to unforeseen circumstances, the payments transferred by the Participant / Customer shall be credited towards the cost of participation in the Exhibition at the rescheduled dates.
- 4.5.6. If it is objectively impossible or inexpedient for the Organizer to postpone the Exhibition (event), the Organizer reserves the right to cancel the Exhibition (event).
- 4.5.7. The Organizer is not liable for any costs or losses incurred by Participants (in all forms of participation), Customers, Suppliers of goods, works or services, agents, or any other individuals, resulting from the postponement or cancellation of the Exhibition (event) due to unforeseen circumstances.
- 4.5.8. The party that becomes unable to fulfill its obligations under the Contract must promptly notify the other party of the circumstances preventing the fulfillment (occurrence and cessation of such circumstances). Failure to provide timely notification may result in the defaulting party being liable for any damages incurred by the other party due to the delay. The Organizer may inform Participants and Suppliers and other Associated persons of such circumstances by publishing information on the official website of the Exhibition and /or in the Participant Guide.
- 4.5.9. Confirmation of unforeseen circumstances and their duration shall be provided by official legal acts issued by competent authorities, documents (certificates, statements), national and regional media publications and other relevant and acceptable evidence. In instances specified by law or international agreements, unforeseen circumstances are confirmed in accordance with the procedure outlined in relevant legislation, such as the Law of the Russian Federation of July 7, 1993, No. 5340-1 'On Chambers of Commerce and Industry in the Russian Federation', etc.

5. PARTICIPATION WITH THE BOOTH

5.1. Participation with a Constructed (Equipped) Working Place

- 5.1.1. Participation with a constructed (equipped) Working Place refers to provision of the designated exhibition space with a constructed booth for temporary use, designed for participation in the Exhibition.

5.1.2. For the equipped Working Place with Standard or Business booth options, the layout of the equipment must be authorized no later than 21 days prior to the start date of the Exhibition. The Organizer cannot be responsible for arrangement of equipment at the Working Place if the equipment layout is not submitted at least 21 days prior to the start date of the Exhibition or if the layout is agreed after the deadline.

5.1.3. Participants are responsible for designing and submitting layouts for Standard and Business Working Places. The layouts must comply with the requirements outlined in the Organizer Documents tab within the Personal Account and must be submitted to the Organizer no later than 21 days prior to the start date of the Exhibition. The Organizer reserves the right to decline design services for any Participant who fails to submit the layout within the 21-day deadline, including layouts submitted after the deadline, regardless of whether the Participant has paid for these services.

5.2. Participation with an Unequipped Working Place

5.2.1. Participation with an unequipped Working Place refers to provision of the designated exhibition space without a constructed booth for temporary use, designed for participation in the Exhibition.

5.3. Participation within the Outdoor Exposition.

5.3.1. Participation with a Working Place within the Outdoor Exposition refers to provision of the designated exhibition space without a constructed booth for temporary use, in the outdoor area of Ekaterinburg-EXPO IEC, designed for large exhibits, models and work areas at the Exhibition.

5.4. Participation for Partners or Sponsors, Participation in a Partner Zone.

5.4.1. Participation in a Partner Zone includes Lead Partner, Strategic Partner, Official Partner service packages or other Partnership/Sponsorship options.

5.4.2. The service package stipulates the Participant's participation in the Exhibition as the official Partner/Sponsor of the Exhibition or special projects within the Exhibition under special terms and conditions subject to the scope and nature of the Partner/Sponsor's involvement in the organization and holding of the Exhibition, agreed on by the Parties, and set forth in the Partner/Sponsor Contract (or another relevant Contract) between the Operator and the Participant.

5.4.3. The Operator may provide the Partner/Sponsor with any services stipulated under the Rules of Procedure, listed on the Exhibition website, or specially provided for in the Partner/Sponsor Contract.

5.4.4. The list, terms and conditions, procedure for the provision, and qualitative and quantitative characteristics of services rendered by the Operator to the Partner/Sponsor shall be agreed on by the Parties and specified in the Partner/Sponsor Contract subject to the scope and nature of the Partner/Sponsor's involvement in the organization and holding of the Exhibition.

5.4.5. Partners/Sponsors on a Partner Zone or their contracted Constructors must agree the design and technical documentation for the booth with the technical service of the Exhibition.

5.4.6. Partners/Sponsors are only provided with the exhibition space for construction. Any additional equipment and extra services are available for order through the Personal Account.

5.5. Further information on participation options is available in Appendix B to this Participant Guide.

5.6. Any Participants holding contracts guaranteeing their participation with a Working Place (regardless of its category and naming in the contract) are considered Participants with the Exhibitor participation option.

5.7. The Organizer has the right to change the location of the Exhibitor's designated exhibition space (Working Place) within the total exhibition area allocated for the Exhibition. That may be necessary due to organizational or technological reasons, health regulations, emergency situations, or at the request of state, municipal, or other authorized bodies and services. The Organizer must provide the Exhibitor with written notification of any changes to the Exhibitor's Working Place location or other design modifications impacting the positioning of the Working Place.

5.8. Exhibitors, with the exception of the constructed (equipped) Working Place option, are responsible for construction of their Working Place independently or with the assistance of third-party construction companies (accreditation is required).

5.9. Participants are not permitted to independently construct standard booths using modular construction systems (Octanorm or similar systems). Participants are also prohibited from constructing on unequipped or open areas, including applying finishing materials to equipped Working Places (standard booths). The right to construct standard booths within the Exhibition belongs to the Organizer.

5.10. Participants are responsible for the arrangement of the exhibits in the Working Place at their own expense. Exhibit arrangement guidelines are outlined in Section 8.4 of this Participant Guide.

5.11. Any Participants holding contracts guaranteeing their participation with a Working Place (regardless of its category and naming in the contract) shall, by their own efforts and at its own expense, ensure that the number of its stand is indicated on the visible part on the side of the passages. The booth number should be clearly distinguishable and read at three meters so that visitors can easily navigate and determine the desired booth. The Organizer of the exhibition independently place rooms on equipped stands of the categories "Standard" and "Business." The number will be placed on the frieze panel or any other visible part of the stand.

6. PARTICIPATION WITHOUT THE EXHIBITION SPACE

6.1. For updated service package and pricing information, please refer to Appendix A of this Participant Guide.

6.2. VIP Pass Service Package for 1 person features:

- Priority access to the Main Strategic Session.
- Invitation to the Evening Reception.
- Unlimited access to the VIP Lounge.
- Preferential access with the VIP Entrance.
- VIP Parking access.
- Dedicated VIP registration desk.

6.3. Engaging in the Program of Events

6.3.1. For Partners, engaging in the Program of Events offers opportunities to host events and access related services.

6.4. Participation for Delegations

6.4.1. Participation option for Delegations requires respective accreditation.

6.4.2. The Organizer is authorized to grant accreditation at their own discretion. The Delegation Badge may be available for state authorities, associations and unions, individual representatives of delegations from Russia and abroad.

6.5. Participation for Visitors

6.5.1. The Visitor ticket allows access to the event as outlined in the schedule (Paragraph 3.1.1.).

6.5.2. Access and Pricing Policy:

- The ticket to attend the Event from July 7 to July 9, 2025 (days 1–3 of the Exhibition): ₪500 if bought online / ₪700 if bought at the venue.
- The ticket to attend the Event only on July 10, 2025 (day 4 of the Exhibition): free ticket upon registration. To access the Exhibition, all Visitors must complete online registration on the official website.

7. EXTRA SERVICES

7.1. Extra Services refer to optional equipment and other services not included in the price of the standard service package, as outlined in Appendix B to this Participant Guide and/or mentioned in the Contract, additional agreement, or application of the Participant.

7.2. A comprehensive list of available extra services and pricing information (including optional equipment) can be accessed through the Personal Account on the official website. Extra services are open for orders through the Personal Account no later than 14 days before the start of the installation at the Exhibition. The orders cannot be accepted after the specified deadline. Some categories of extra services and optional equipment may be excluded by the Organizer from

those available for order 25 days before the start of the installation at the Exhibition.

- 7.3. **Payments for optional equipment and extra services must be proceeded in accordance with the Contract and Requests for extra services.**

8. TERMS OF PARTICIPATION

8.1. Pricing Information

- 8.1.1. The Organizer sets all fees in Russian Rubles, regardless of the residency status of the Participants. This includes the cost of participation for each category and subcategory of the service package, extra services, registration fees, violation penalties, and other fees.
- 8.1.2. All payments must be made in Russian Rubles (for both residents and non-residents of the Russian Federation, including juridical persons and individuals).
- 8.1.3. The cost of the services provided by the Organizer includes VAT, as defined in the Tax Code of the Russian Federation. Services remain at their original cost when VAT is not charged. In the event of the VAT rate increase after signing of the contract, the Participant / Customer is obliged to pay additional VAT calculated according to the new rate.
- 8.1.4. In case of cancellation of the Exhibition after the start of installation through no fault of the Organizer, the Participant's payments are not refunded, and the full contract amount remains payable.

8.2. Payments and payment system

- 8.2.1. The Payment System is designed to accept payments through electronic means.
- 8.2.2. Only individuals can make payments for Exhibition services (electronic ticket or the VIP Pass) on the Personal Account through the Payment System (including use of information and communications technology, bank cards and other technical means).
- 8.2.3. **All payments must be made in Russian Rubles, regardless of the residency status of the Participants. Participants are responsible to the Organizer for any losses incurred due to violations of currency legislation of the Russian Federation and the conditions governing the currency of payment.**
- 8.2.4. Participants gain access to the Personal Account upon registration on the official website.
- 8.2.5. The Organizer appoints an Agent to manage contract signing and acceptance of payments from Participants.
- 8.2.6. By making payment for services through the Payment System, Participants accept the offer, acknowledge and agree to the terms and conditions outlined in the offer and the Regulations of the Exhibition. Upon acceptance, Participants agree to the terms of service relevant to their chosen form of participation, receive the rights, assume the responsibilities, and bear liability assigned to them as Participants of the Exhibition.
- 8.2.7. The Contract (offer) may specify a payment procedure that is different from the one outlined in this section of the Participant Guide.

8.2.8. No paper contract, act of provided services, or invoice are generated for payments processed through the payment system by individuals. The services are considered to be provided in full and on time if, within 3 days of the end of the Exhibition, no objections or claims are received to the email address provided by the Agent when signing the contract and accepting payments (unless otherwise is specified in the Agent's offer).

8.2.9. For established cases, refunds of money paid through the Payment System may be issued in the currency of the original payment received from the Participant. The refund amount is determined according to the Payment System's rules, unless the Agent's offer explicitly outlines an alternative procedure.

8.2.10. Privacy and Security of the Payments.

Personal information provided by the payer (including name, address, phone number, email address, and credit card number) is confidential and cannot be disclosed. The Agent is responsible for ensuring the security of transactions and adherence to relevant regulations.

8.3. Construction requirements

8.3.1. For Construction Requirements, please refer to Appendix A to this Participant Guide.

8.4. Arrangement of Exhibits.

8.4.1. To foster visitor engagement and to ensure a high level of demonstration for products and technologies, Participants with the booths adjacent to the entrance of the Ekaterinburg-EXPO IEC pavilions are required to provide their booths with at least one of the following:

- Full-size exhibits (real samples of products, utilized or developed products, equipment, and technologies). This includes operating models, functional prototypes and life-sized products;
- Models and prototypes (with high level of detail that represents key features and characteristics of the real object);
- Samples of materials and components.

The booth and all the elements mentioned above (exhibits, models and prototypes, samples of materials and components etc.) must correspond with the chosen sector and theme of the Exhibition, as outlined in Section 2.3 of the Participant Guide.

8.4.2. All Participants are obliged to comply with the requirements above. Failure to comply with these requirements may result in denial of the Working Place, refusal to allow entry to the venue or imposition of the penalties, as outlined in Appendix D to this Participant Guide.

8.4.3. All exhibits must be safe for visitors and adhere to all standards and norms of the Exhibition.

8.4.4. Participants must ensure proper lighting and accessibility of all exhibits for visitors, including inspection and interaction.

8.4.5. All exhibits displayed by the Participant at the Exhibition, the design of the Working Place, as well as any advertising in press or online, promotional materials, and items of intellectual property (IP) must:

- comply with the current requirements of the legislation of the Russian Federation and the norms of International law, ensuring that all materials are distributed within the bounds of the law and do not infringe upon the rights or legally protected interests of any parties;
- correspond with the framework and theme of the Exhibition;
- adhere to the requirements of the legislation on advertising in the Russian Federation;
- respect the intellectual property rights of the third parties.

8.4.6. INNOPROM is an Industrial Exhibition that covers a range of themes outlined in Section 2.2. of this Participant Guide. Thus, participants are prohibited from displaying military goods, advertising military goods, or sharing information about military goods at the venue of the Exhibition, Exhibition Center, or any external locations, including online platforms (with reference to the Exhibition). Military goods mean weapons, military armor and vehicles, works and services, results of intellectual activity and rights to them (intellectual property), as well as any technical information with military applications.

8.4.7. The Organizer reserves the right to require the immediate dismantling and removal of any exhibit or remove the exhibit at the Participant's expense, as well as any advertising or promotional materials that violate the regulations outlined in this section.

8.4.8. Participants (Exhibitors, Co-Exhibitors, Partners) shall be solely liable to the relevant authorities and third parties for any violation of the requirements outlined in this section. The Participants are responsible for reimbursing the Organizer for any losses, including penalties, claims, or settlement costs, incurred by the Organizer as a consequence of the violation of the requirements in this section.

8.5. Access to the venue

8.5.1. Access to the Ekaterinburg-EXPO International Exhibition Center area (hereinafter referred to as the Exhibition Center) requires a pass. The pass must be readily available at all times while at the Exhibition Center.

- **Visitors:** All visitors must receive an electronic ticket to attend the exhibition.
- **Participants (except for Visitors):** Participant Badges grant access to the venue for the staff members of participating companies at the time of booth

installation/dismantling and operation of the Exhibition. During installation and dismantling at the Exhibition Center, all Participants are required to comply with all construction site safety regulations. The Participants can receive their Badges at the registration desks.

- **Participant Appointed Contractors:** The technical staff appointed by the Participants can access the site during the installation and dismantling with the Construction Passes. At the dates of the Exhibition, the Participant Badge is required. Should the limit of 3 provided badges per booth be exceeded, an additional fee of ₱1 000 per badge will be charged. Extra badges are open for orders through the Personal Account of the Constructor.

8.5.2. Lost badges can be replaced for a fee of ₱1 000 per badge.

8.5.3. Participants must register all their representatives and contractors no later than 12 days prior to the Exhibition start date through their Personal Account (Information for Badges tab).

8.5.4. **PROHIBITED:**

- Sell or hand over the ticket to a person without the ticket issued by the Organizer.
- Hand over personal badges to third parties.
- Use personal badges of third parties.

8.5.5. Violation of the prohibitions outlined in this paragraph is subject to fines (as specified in Appendix D to this Participant Guide).

8.5.6. Participants under the age of 14 are not allowed to the Event, except for the day 4 of the Exhibition.

8.5.7. Participants may not be allowed to the Exhibition without explanation at the request of the security service.

8.6. Health care and security

8.6.1. All Participants and Suppliers (Contractors / Constructors) must take due care of other participants to ensure health and safety of all people at the Exhibition. **No heating devices or smoking are allowed at the booths!**

8.6.2. The official website provides Visitors with all up-to-date information from the Organizer. The rules for Visitors (including liability) apply to all individuals at the Venue of the Exhibition. A comprehensive list of items prohibited for entry into the venue is available on the official website.

8.7. Health regulations

8.7.1. The Organizer has the right to implement sanitary rules, norms and recommendations as well as any restrictions imposed by competent authorities, in response to epidemics, mass diseases (including COVID-19 and its variants), or the risk of their spread. These measures (hereinafter referred to as the Health Regulations) apply within the Exhibition venue and must be followed by all

individuals present at the Exhibition. The venue of the Exhibition is subject to the directives, requirements, and recommendations of the Rospotrebnadzor, the Chief State Sanitary Doctor of the Russian Federation, health authorities and medical professionals on site, or other relevant bodies.

The Health Regulations may include the need for testing or vaccination with the provision of relevant documents.

8.7.2. Participants, their employees and representatives, Suppliers, technical staff members and other persons present at the Exhibition and associated events must comply with the Health Regulations of the Organizer, including rules, brochures, and instructions issued by the Organizer.

8.7.3. The Health Regulations are presented to all associated persons as rules, brochures, instructions, or in any other form.

8.7.4. The Organizer has the right to deny entry, refuse registration or participation, or terminate participation in the Exhibition and associated events (including installation, dismantling, loading, unloading, and other works), without refund of the registration fee or participation price, to any individual who violates the Health Regulations, shows signs of infectious diseases or fever, or fails to submit documents required by the Health Regulations in effect at the time of the Exhibition.

8.7.5. The Organizer shall not be liable for any deterioration of health experienced by Participants or other individuals caused by infectious diseases (including COVID-19 and its variants). This includes instances where health deterioration results from non-compliance with the established Health Regulations or personal hygiene rules by the affected individual.

8.7.6. The Organizer is not responsible for any failure to provide services in full due to implementation of the Health Regulations.

8.8. Animals

Animals are not permitted in the Exhibition Center area, with the exception of guide dogs accompanying people with disabilities.

8.9. Loan and return of equipment

8.9.1. The dates for loan and return of the Working Place (exhibition space) are outlined in Section 3 of this Participant Guide.

8.9.2. Any equipment and other movable property is provided for temporary use at the dates of the Exhibition (Working Place loan dates) and must be returned to the Organizer within the deadlines, unless other terms are specified in the Participation Contract.

8.9.3. Upon request from the Organizer, the Participant is granted access to the designated Working Place (exhibition space) and/or other property. The Participant must return all the property to the Organizer, with both parties signing acceptance certificates. The form of the acceptance certificates is specified in the Contract. Acceptance certificates are not required unless there is no such request.

8.10. Sales

- 8.10.1. Participants are not permitted to sell any goods, works, or services at the venue of the Exhibition unless otherwise specified in this section. Participants can only sell their products with a prior written authorization from the Organizer and in full compliance with the applicable laws and regulations, governing sales activities in the Russian Federation, as well as work / service activities, with respect to intellectual property rights and other rights of third parties.
- 8.10.2. Participants wishing to perform sales activities must submit an Application form through their Personal Account no later than 15 days prior to the start date of the event. Upon request of the Organizer, Participants must provide documents to confirm that the requested activity complies with the applicable legislation, has necessary permits, respects intellectual property rights of third parties, and meets product quality standards established by the legislation of the Russian Federation.
- 8.10.3. Sales activities at the Working Place are considered authorized by the Organizer upon official approval of the application from the Organizer and online confirmation through the Personal Account.
- 8.10.4. Participants, Suppliers, and other individuals authorized by the Organizer are solely responsible for performing sales activities in accordance with the applicable legal requirements, including liability towards controlling bodies and other relevant authorities.

8.11. Security

- 8.11.1. Among the services provided to all Participants, the Organizer ensures general security for the pavilions of Ekaterinburg-EXPO IEC throughout the duration of the Exhibition.
- 8.11.2. The Organizer is not responsible for safety of the booths, exhibits, or other property of Participants.
- 8.11.3. To ensure the safety of the property and personal belongings, the Participant must arrange for a representative of their company to be present at the Working Place / booth during the opening hours of the Exhibition until the pavilion is completely vacated and closed by the security.
- 8.11.4. Participants are prohibited from employing their own security personnel for nighttime hours. Security team for your booth is an Extra Service for Participants open for orders through the Personal Account.
- 8.11.5. If the Participant orders extra security services for their property, the Working Place will be placed under to the protection of the Organizer's security at 6 p.m. after the opening hours and will be returned to the Participant at 8 a.m. the following day (unless other deadlines are established by the Organizer). The Working Place may be returned earlier than 8 a.m. the following day at the Participant's request, in line with acceptance certificates signed by the parties.

8.12. **Cleaning**

- 8.12.1. The aisles between the booths will undergo daily cleaning in the morning, before the opening hours. The garbage in plastic bags or baskets left by the Participants in the aisle near the booth will be removed as well.
- 8.12.2. Cleaning for the booth is an extra service for Participants available for order directly from Ekaterinburg-EXPO IEC. Contact information for the cleaning service can be found through the Contact Us tab on the official website. During the Exhibition, the service can be ordered at the Customer Service Desk. To order the service, the company seal (for the authorized person without the power of attorney) or the power of attorney is required.

8.13. **Storage/warehouse**

Storage of containers and packages in open areas of the Working Place / Booth is prohibited. For storage of packaging, Warehouse service is offered to Participants. Warehouse is an extra service for Participants that can be ordered through the Personal Account, Loading and Unloading Operations tab.

8.14. **Booth activities during the exhibition**

- 8.14.1. Participants must authorize in writing any planned booth activities and events with the Organizer beforehand. Participants can't plan or organize activities outside their booth, providing adequate space for the event within the booth area. Participants must ensure the activities do not block the movement of other Participants or impede access to the booths nearby. Failure to comply with these requirements may result in the suspension of the event by the Organizer until the violations are eliminated, or the event can be permanently banned by the Organizer. Participants must keep a noise level below 50 dB within their booth area during promotional activities and events with the use of audio or video equipment.
- 8.14.2. The use of smoke machines, liquefied gas, lasers or projectors requires written authorization from the Organizer or Technical Service. The assistance of qualified specialists with the necessary permits is also required.
- 8.14.3. Failure to comply with the requirements in this section may result in penalties, as specified in Appendix D.

8.15. **Advertising and media content**

- 8.15.1. At the Exhibition, Participants and other individuals have the right to place advertising, organize marketing activities, distribute or show any media products only in instances explicitly outlined in this section of the Participant Guide, in the Contract, or with the written authorization from the Organizer. Media products include newspapers, magazines, brochures and other materials in printed, electronic or other forms, as well as different printed, photo, audio, video or other content and messages

8.15.2. The distribution of promotional materials by the Exhibitor and their Co-Exhibitors, engaging in other types of advertising activities, including conducting surveys, questionnaires etc. must be carried out by the Exhibitor only within their Working Place / booth. The Exhibitor must organize their activities at the Working Place so that they don't block the movement of Participants in the aisles and don't violate any rights of other Participants or third parties.

8.15.3. For any marketing activities at the Exhibition carried out outside of the Working Place, an extra service is available for order through the Personal Account.

8.15.4. Participants are not permitted to distribute advertising materials at the venue of the Exhibition (except for cases specified in the Participant Guide, contract, or written authorization from the Organizer), such as:

- any media products, including newspapers, magazines, brochures and other materials in printed, electronic and other forms;
- different printed, photo, audio, video etc. content and messages;
- advertising and promotional materials of third-party events;
- exhibits, advertising and promotional materials of the third parties (juridical persons and individuals) other than Co-Exhibitors.

8.15.5. Failure to comply with the requirements from this section of the Participant Guide (any paragraph) may result in penalties imposed on the Participant / other individual by the Organizer until the violations are eliminated; fines outlined in the Participant Guide; closure of the Working Place / booth; suspension of the participation; removal of the Participant / third party or their representatives from the venue of the Exhibition without any compensation or refund of the participation fees.

8.16. Travel orders

Travel order services are provided at the Customer Service Desk of Ekaterinburg-EXPO IEC.

8.17. Reputational damage

8.17.1. Participants are not allowed to engage in any conduct that could cause reputational damage or informational harm to the Exhibition or the Organizer, including publication and distribution of materials or other actions.

8.17.2. Reputational damage may occur through activities or distribution of information that negatively reflect upon the Exhibition or the Organizer. This excludes written claims (requirements) to the Organizer, provided their content is not disclosed to third parties.

8.17.3. Failure to comply with the requirements in this section may result in immediate suspension of the participation without any compensation or refund of the participation fees.

8.18. Property insurance for participants

8.18.1. The Organizer recommends all Participants to obtain insurance for their property to protect it from any possible damage.

8.18.2. Insurance Recommendations for Participants:

- property insurance, exhibits, models and prototypes, booths;
- life and health insurance for staff;
- liability insurance against claims from third parties;
- staff insurance for service providers.

9. APPENDICES: AN INTEGRAL PART OF THE PARTICIPANT GUIDE

- Appendix A: Technical Specifications
- Appendix B: Participation Options
- Appendix C: Participant Services
- Appendix D: Penalties for Violating Regulatory Documents & Additional Charges for Late Orders and Payments for Services That Ensure Participation in the Exhibition